

WJI POLICIES AND PROCEDURES:

It is the goal of WJI to support the growth of Judo throughout the State of Wisconsin. It is also recognized that WJI is the Wisconsin arm of USA Judo. In order to promote Judo in the State of Wisconsin and to support USA Judo, WJI adopts the following Policy(s) and Procedure(s) regarding event(s) which may be placed on the State's official site(s):

The WJI Board of Directors does hereby adopt the following *Policies and Procedures*. The below may, from time to time, be reviewed, changed, or modified at the direction of the Board:

Placement of data on WJI's Official state site(s)

POLICY:

- The WJI Board of Directors, from time to time, shall:
 - Determine the criteria for site placement.
 - Determine who shall be responsible for placement of events.
 - Determine the responsibility(s) of the person(s) / clubs requesting data placement.

PROCEDURES:

A. Events:

- 1) Website (and such media designated by the WJI Board)
 - a) USA Judo (IJF), WJI, USJF and USJA sanctioned event(s) shall be eligible for placement on the State's official site(s).
- 2) Facebook site (and such media designated by the WJI Board)
 - a) Clinics, Workouts and other club events –USA Judo (IJF) and/or WJI sponsored sanctioned event(s) shall be eligible for placement on the State's official site(s).
- 3) The WJI President, for the good of Judo, may authorize placement on the above referred to sites.

B. Site data placement:

- 1) The State's External Vice-President (Events Director) shall be responsible for placement of approved data on (the above described) State sites.
- 2) If necessary, the State's External Vice-President (Events Director) shall establish an Ad Hoc Committee.
 - a) The Committee shall be composed of two (2) Board members.
 - b) The purpose of the Committee shall be to assist with data placement.

C. Requesting party (club) responsibility(s):

1. To forward to the State's External Vice-President (Events Director) a concise document for placement.
2. Unless otherwise requested, to forward to the State's External Vice-President (Events Director) document(s) in PDF format(s).
3. To request placement in a timely manner, described as at least twenty (20) days prior to an event.

These **POLICIES AND PROCEDURES** have been adopted by the WJI Board of Directors on 18 February 2015, and takes effect upon adoption.

SIGNED: *Katherine A. Huff*

-Ms. KATHERINE A. (KATHY) HUFF-

- WJI SECRETARY -